



# THIRD PARTY AUTHORISATION FORM

A third party agent is someone who can act for you when dealing with AUT regarding fees, academic progress, graduation, special consideration or other personal requests.

WHO SHOULD COMPLETE THIS FORM?

- Any student who wishes to nominate a person to act on their behalf.

SECTION ONE	STUDENT DETAILS
1.1	Family name:
1.2	First name(s):
1.3	Student ID number:
1.4	Date of birth:
1.5	Please confirm your address:

SECTION TWO	THIRD PARTY AGENT DETAILS
2.1	Family name:
2.2	First name(s):
2.3	Contact number:
2.4	Date of birth:*
2.5	Please confirm their address:
2.6	What is your relationship to the nominated third party agent? E.g. mother, son, partner, or friend.

SECTION THREE	THIRD PARTY ACCESS				
3.1	What access do you want your third party agent to have?				
	<div>Fees</div> <div>Graduation</div> <div>Academic progress</div> <div>Special consideration</div>				
3.2	Length of third party access:				
	<table><tr><td>START DATE:</td><td></td><td>END DATE:</td><td></td></tr></table>	START DATE:		END DATE:	
START DATE:		END DATE:			
	<div>Indefinitely</div>				

SECTION FOUR	STUDENT DECLARATION
I hereby agree to give third party access to my chosen agent listed in Section Two.	
Student signature:	
Date:	

WHERE TO SEND THIS FORM
Please ensure that this form is emailed to the Admissions team at: <b>adoc@aut.ac.nz</b> Include your student ID number in the subject line.
Alternatively you can post this to: University Admission Office AUT Private Bag 92006, Auckland 1142

IMPORTANT INFORMATION
This form and authorisation complies with the New Zealand Privacy Act (1993).
*For security and identity purposes.